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Associate State Director
Operations
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Associate State Director
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MEMORANDUM

January 8, 2020

TO: Executive Directors
Facility Administrators
Provider Board Chairpersons
Private Providers

FROM:  Kevin Yacobi, CIA, CGAP, CBM, CFS, CRMA
Director of Internal Audit

SUBJECT: Summary of Internal Audit Findings for FY2019

Attached in summary format are the findings from the FY2019 Internal Audit reports regarding Consumer Funds/Property and Administrative concerns. These findings are for audits completed for providers (boards and privates). As in the past when issuing the Internal Audit Findings, we separated them into two categories: Administration and Consumers' Funds/Property.

As always, we have deleted references to specific organizations, and are distributing the findings for information purposes. It is our hope that separate reports will allow you to use the findings as an organizational tool to enhance the management of your agency. We also hope this will assist you in reviewing findings with the relevant area of management at your facilities. Please share this document with your external auditor, management and your Board of Directors.

Finally, we will be mailing hard copies of both the Administration and Consumer Funds/Property reports to Provider Chairpersons. Please ensure the information, both name and address, is current in the Service Provider Module of CDSS for your Chair.

Attachment

cc: Ms. Mary Poole
Mr. Pat Maley
DDSN Commission Members
Ms. Susan Kreh Beck
Mr. Rufus Britt
Mr. Chris Clark
Ms. Ann Dalton
Mr. John Hitchman